



CHPE / DHPE

FUI

Department of
Medical Education - FUMC

Lead Faculty CHPE/DHPE



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Welcome to the program, which centers on the essential skills of Health Professionals and their drive to instigate necessary changes in the Medical Education System. Moreover, participants will gain the ability to apply the knowledge, skills, and attitudes they acquire, fostering innovative improvements in Medical Educational programs.

Requirements: Applicants must have completed MBBS/BDS from institutions recognized by HEC/PMDC. Additionally, candidates with a degree in health sciences such as BS/MS/ M.Phil. or Ph.D., or those who hold FCPS qualifications are eligible to apply."

Admission process: The admission procedure involves advertising the program and determining the number of students based on the approved policy. Applicants need to submit their applications on the prescribed form to the DME-FUMC. A merit-based selection process, led by the Admission Committee chaired by the Director of FUIC, will be conducted to choose successful candidates, whom the DME-FUMC will then notify.

Curriculum Outline: The program consists of six courses. The teaching and learning methods will include both face-to-face sessions and home assignments. Assessment will be carried out through written examinations and Objective Structured Teaching Skills (OSTE) evaluations.

Learning Outcomes: By the end of the course, students will be equipped with the skills and knowledge to:

- a. Facilitate and support learning based on modern principles of adult learning.
- b. Contribute to the design and development of learning activities and study programs.
- c. Assess students and junior faculty, providing constructive feedback to learners.
- d. Create an effective learning environment and provide support for learners.
- e. Demonstrate educational leadership and act as agents of change.
- f. Assist in curriculum planning and evaluation.
- g. Develop research proposals.

Curriculum: The curriculum for the Diploma program comprises six courses, each consisting of units that run for two weeks. The breakdown of each course is as follows:

1. Educational Psychology and Adult Learning

- Conceptions of knowledge, learning, teaching, and assessment.
- Adult Learner & Learning theories.
- Motivation.
- Learner's dynamics & learning outcomes.

2. Instruction

- Principles of Teaching & Lesson planning.
- Large group teachings.
- Small group teaching.

3. Assessment

- Characteristics of examination.
- Written assessment.
- Planning examination.



4. Curriculum And Evaluation:

- Curriculum perspectives, models, and titles.
- Curriculum Integration and educational strategies (SPICES).
- Curriculum development and evaluation.

5. Basic Research:

- Introduction, Research ethics, topic, and research question selection.
- Types of studies
- Literature search - Hands-on experience with common search engines, Mendeley.

6. Synopsis development.

Graduation and Program Exit: Successful completion of the initial four courses will lead to the award of the CHPE certification. Upon successfully completing the DHPE course, participants will be awarded the DHPE certification.

Credit hours: Credit hours based on PM&DC criteria are CHPE 28 and DHPE 42, respectively. Credits may be exempted or transferred for courses completed or passed at the ACMED/CHPE level.

Organization of teaching: The teaching and practical works will primarily take place at DME-FUMC, where every student will be supervised by the faculty of Medical Education FUMC. The curriculum will be based on a task and competency-oriented learning method, fostering the integration of educational theories with evidence-based medical education practices. Students will be encouraged to engage in self-assessment, promoting reflective and self-directed learning. The aim is to develop student-centered, integrated, and problem-based programs. Attendance with a minimum of 75% is compulsory."


Assessment: Each course will be evaluated through either a written One Best Type MCQ, an assignment or a practical exercise that involves applying educational principles to real work scenarios. To pass the course, the candidate must achieve a minimum score of 50%.


Attendance: To successfully complete a course, students must attend at least 75% of the total contact hours.

Examinations: At the conclusion of each module, there will be an End of Module Exam, which will consist of One Best Type Multiple-Choice Question (MCQs) or Assignments. Additionally, at the end of a unit within a module, there will be an End of end-of-unit exam comprising One Best Type Multiple-Choice Question (MCQs) or Assignments.

Internal Assessment: The End of Unit examination's results will account for 20% of the final score.

Result: The outcome will be announced as either a pass or a failure. After successfully completing all the courses (modules) of the CHPE / DHPE program, the





Director FUSH will submit the results to the Controller of Examinations for notification and certification. Following the announcement of the results, there will be a certificate distribution ceremony organized by DME-FUMC.

Course Fee:

- a. The course fee will be 80,000 rupees.
- b. Those who are exempted or have transferred credits from the ACMED / CHPE level will pay 40,000 rupees.
- c. Students who discontinue at the certificate level will be charged 60,000 rupees.
- d. FUSH faculty members will receive a 50% waiver on the course fee.

Student Support and Management: During their study, students will receive mentoring and assistance from course tutors. These tutors will maintain regular communication with participants through various channels, including face-to-face meetings, WhatsApp, MS Teams, email, and telephone.

General Guidelines:

- a. The Director Campus reserves the right to cancel the admission of students whose progress or conduct is deemed unsatisfactory at any stage, as determined by the HOD.
- b. Students are required to adhere to the rules and regulations set forth by the University, subject to changes from time to time.
- c. In situations where these regulations cause undue hardship to a student, the HOD may, with the approval of the Director FUIC and providing written justification, consider relaxing any of these regulations.

NOTE:

Schedule of Teaching: Classroom sessions and exams are scheduled to take place in person on Fridays between 9:00 AM and 12:00 PM.

